

**THE BOARD OF VOCATIONAL NURSING
AND PSYCHIATRIC TECHNICIANS**

**AVAILABILITY OF MODIFIED TEXT
AND DOCUMENTS ADDED TO THE RULEMAKING FILE**

NOTICE IS HEREBY GIVEN that the Board of Vocational Nursing and Psychiatric Technicians (Board), has proposed modifications to the text of the enclosed sections of Division 25, of Title 16 of the California Code of Regulations. Changes to the originally proposed language are shown by double underline for new text and underline with strikeout for deleted text. Any person who wishes to comment on the proposed modifications may do so by submitting written comments postmarked beginning March 8, 2007 and ending March 22, 2007, to the person indicated in this Notice.

***Please note:** Any written comments are to be restricted to the recent modifications as shown in the enclosed language. The Board is not required to respond to comments received in response to this notice on other aspects of the proposed regulations.*

NOTICE IS HEREBY GIVEN that the Board has added the following documents to the rulemaking file pursuant to the requirements of Government Code sections 11346.8(d), 11346.9(a)(1) and 11347.1:

- 1) **55A-40, 09/05:** Application to be a Continuing Education Course Provider for Licensed Vocational Nurses.
- 2) **55ED-6, 09/05:** Application to be a Certification Course Provider in Intravenous Therapy for Licensed Vocational Nurses.
- 3) **55ED-7, 09/05:** Certificate of Completion Intravenous Therapy for Licensed Vocational Nurses.
- 4) **55ED-1, 09/05:** Application to be a Certification Course Provider in Blood Withdrawal for Licensed Vocational Nurses.
- 5) **55ED-2, 09/05:** Certificate of Completion Blood Withdrawal for Licensed Vocational Nurses.
- 6) **55ED-11, 09/05:** Application to be a Certification Course Provider in Intravenous Therapy/Blood Withdrawal for Licensed Vocational Nurses.
- 7) **55ED-12, 09/05:** Certificate of Completion Intravenous Therapy/Blood Withdrawal for Licensed Vocational Nurses.
- 8) **56A-40, 09/05:** Application to be a Continuing Education Course Provider for Psychiatric Technicians.
- 9) **56C-2, 09/05:** Blood Withdrawal Verification for Psychiatric Technicians.

- 10) **56C-3, 09/05:** Application to be a Certification Course Provider in Blood Withdrawal for Psychiatric Technicians.
- 11) **56C-1, 09/05:** Application to be Certified in Blood Withdrawal for Psychiatric Technicians.
- 12) National Council of State Boards of Nursing (2005, April). NCLEX-PN® Examination; Test Plan for the National Council Licensure Examination for Licensed Practical/Vocational Nurses.
- 13) Byrne, M. (2001, Feb). Experiences and Comfort with Culturally Diverse Groups in Undergraduate Pre-Nursing Students. *Association of Perioperative Registered Nurses (AORN) Journal*. Available at www.findarticles.com/cf_dls/m0FSL/2_73/70871452/print.jhtml
- 14) Goode, T., Jones, W. and Mason, J. (2002). A Guide to Planning and Implementing Cultural Competence Organization Self-Assessment. Washington, D.C.: National Center for Cultural Competence, Georgetown University Child Development Center.
- 15) Leonard, B.J. (2001, May) Quality Nursing Care Celebrates Diversity. *Online Journal of Issues in Nursing*. Available at www.nursingworld.org/ojin/topic15/tpc16_3.htm
- 16) Shumaker, R.P. (1998, Nov). Multicultural Needs Bring on New Opportunities. *Association of Perioperative Registered Nurses (AORN) Journal*. Available at www.findarticles.com/cf_dls/m0FSL/1998_Nov/53268414/print.jhtml
- 17) Ferrell, B., Virani, R., Grant, M., Coyne, P., and Uman, G. (2000). End-of-Life Care: Nurses Speak Out. *Nursing2000*, 30 (7) pgs. 54-57. Available at www.findarticles.com/cf_0/m3231/7_30/63583997/print.jhtml
- 18) Heffner, J.E. (2000). End-of-Life Care Preferences of Patients Enrolled in Cardiovascular Rehabilitation Programs. *Chest*. Available at www.findarticles.com/cf_dls/m0984/5_117/62495041/print.jhtml
- 19) Puopolo, A.L. (1999). Gaining Confidence to Talk About End-of-Life Care. *Nursing*. Available at www.findarticles.com/cf_dls/m3231/7_29/55175731/print.jhtml
- 20) Heller, B.R., Oros, M. T. & Durney-Crowley. (March 8, 2002). The Future of Nursing Education: Ten Trends to Watch. *NLN Journal*. Available at <http://www.nln.org/nlnjournal/infotrends.htm>
- 21) Ludwick, R. (December 10, 1999). Ethical Thoughtfulness and Nursing Competency. *Online Journals of Issues in Nursing*. Available at http://www.nursingworld.org/ojin/thicol/ethics_2.htm

- 22) Ludwick, R. & Silva, M.C. (August 14, 2000). Nursing Around the World: Cultural Values and Ethical Conflicts. Online Journal of Issues in Nursing. Available at http://www.nursingworld.org/ojin/ethicol/ethics_4.htm
- 23) Silva, M.C & Ludwick, R. (July 2, 1999). Interstate Nursing Practice and Regulation: Ethical Issues for the 21st Century. Online Journal of Issues in Nursing. Available at http://www.nursingworld.org/ojin/ethicol/ethics_1.htm
- 24) Martin, J.H., (2000). Depression, Delirium, and Dementia in the Elderly Patient. AORN Journal. Available at www.findarticles.com/cf_dls/m0FSL/2_72/64424336/print.jhtml
- 25) Potter, P.A., & Perry, A.G. (2005), Fundamentals of Nursing, 6th Edition (pp. 119-18), Elsevier Mosby.
- 26) Smeltzer, S and Bare, B (2003). Brunner & Suddarth's Textbook of Medical-Surgical Nursing, 10th Edition (pp. 113-1220). Lippincott Williams & Williams.

The above documents are available for public inspection at the Board's headquarters office located at 2535 Capitol Oaks Drive, Suite 205, Sacramento, California, from March 8, 2007 and ending March 22, 2007, between 8:00 a.m. and 5:00 p.m.

If any person wishes to submit comments regarding the modified text or the documents added to the rulemaking file, written comments must be submitted to the Board postmarked from March 8, 2007 and ending March 22, 2007, to the following person:

Michele Hedding, AGPA
The Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive, Suite 205
Sacramento, CA 95833
(916) 263-7848

All written comments received (or postmarked) by March 22, 2007, which pertain to the modified text or documents added to the rulemaking file, will be reviewed and responded to by Board staff as part of the compilation of the rulemaking file.

Dated: March 7, 2007

Michele Hedding, AGPA
Board of Vocational Nursing and
Psychiatric Technicians

REVISED ORDER OF ADOPTION

The Board of Vocational Nursing and Psychiatric Technicians hereby adopts/amends the following regulations in of Title 16, Division 25, Chapters 1 and 2 of the California Code of Regulations as follows. Changes to the originally proposed language are shown by double underline for new text and underline with strikeout for deleted text.

VOCATIONAL NURSING REGULATIONS

California Code of Regulations, Title 16, Division 25, Chapter 1:

Article 1. General Provisions

Amend Section 2502. Definitions.

As used in this chapter, unless the context otherwise requires:

(a) "Board" means the Board of Vocational Nursing and Psychiatric Technicians of the State of California;

(b) "Code" means the Business and Professions Code;

(c) "Accredited school of vocational nursing," "accredited school," and "school" mean a school of vocational nursing which has been accredited by the Board pursuant to Sections 2880-2884 of the Code (the Vocational Nursing Practice Act), and whose graduates, if otherwise qualified, are eligible to apply for a license to practice vocational nursing.

~~(d) "Approved equivalency school" and "approved equivalency program" mean a course in vocational nursing approved by the Board pursuant to Section 2516(c) of this Chapter, and whose graduates, if otherwise qualified, are eligible to apply for a license to practice vocational nursing.~~

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Sections 101, 2841, 2873 and 2881, Business and Professions Code.

Article 4. Licenses

Amend Section 2516. Eligibility for Licensure.

Persons who desire to qualify for licensure under Section 2873 of the code must meet the requirements of one of the following:

(a) Completion of a course in vocational or practical nursing in a school accredited by another state, provided that the course completed is substantially equivalent to that prescribed by Section 2533 of this chapter; or,

(b) Completion of the following experience and pharmacology course:

(1) Completion within the 10 years prior to the date of application of not less than 51 months of paid general duty inpatient bedside nursing experience in a clinical

general acute care facility, at least half of which shall have been within five years prior to the date of application. Paid general duty inpatient bedside nursing experience is the performance of direct patient care functions provided throughout the patient's stay that encompass the breadth and depth of experience equivalent to that performed by the licensed vocational nurse.

(A) Such experience shall be verified by the employer showing specific dates of employment.

(B) The 51 months experience prescribed above shall include a minimum of each of the following:

48 months medical-surgical nursing;

~~56~~ weeks maternity or genitourinary nursing;

~~56~~ weeks pediatrics nursing.

(C) Experience in any one or combination of the following areas may be substituted for a maximum of 8 months of medical-surgical experience:

1. Communicable Disease Nursing

2. Public Health Nursing

3. Occupational Health Nursing

4. Office Nursing (M.D.)

5. Psychiatric Nursing

6. Operating Room Nursing

~~7.~~ Skilled or Long Term Care Nursing

~~8.~~ Private Duty Nursing (performed in acute care facilities only)

~~9.~~ Emergency Room Nursing

~~10.~~ Out Patient Clinic

~~11.~~ Post Anesthesia Recovery Nursing

~~12.~~ Hemodialysis Nursing

~~13.~~ Rehabilitation Nursing

~~14.~~ Gerontological Nursing

~~15.~~ Emergency Medical Technician service

~~(C)~~(D) Applicants with formal nursing education may submit official transcripts for evaluation of possible credit in lieu of paid inpatient bedside nursing experience.

~~(D)~~(E) Applicants reapplying on the basis of experience acquired subsequent to the date of the original application shall show that the qualifying experience has been completed within 10 years prior to the date of reapplication and that at least half of such experience has been within five years prior to the date of reapplication.

(2) The applicant must submit proof of completion of a course of at least 54 theory hours of pharmacology. The course shall include but not be limited to:

(A) Knowledge of commonly used drugs and their action

(B) Computation of ~~D~~dosages

(C) Preparation of ~~M~~medications

(D) Principles of ~~A~~administration

(3) Verification of work experience shall include certification from the R.N. director or supervisor that the applicant has satisfactorily demonstrated the following knowledge and skills:

(A) Basic Bedside Nursing

1. Ambulation techniques
2. Bedmaking
3. Urinary Catheter care
4. Collection of specimens
5. Diabetic ~~urine~~ testing
6. Administration of a cleansing enema
7. Feeding patient
8. Hot and cold applications
9. Intake and Output
10. Personal hygiene and comfort measures
11. Positioning and transfer
12. Range of motion
13. Skin care
14. Vital signs
15. Communication skills, both verbal and written, including communication with patients who have psychological disorders

(B) Infection control procedures (may be demonstrated in classroom, lab, and/or patient care settings.)

1. Asepsis
2. Techniques for strict, contact, respiratory, enteric, tuberculosis, drainage, universal and immunosuppressed patient isolation.

~~(c) Completion of the course described below and completion of 36 months of verified full-time paid work experience in nursing in a general acute care facility within the 10 years prior to the date of application for licensure provided that at least 12 months of the experience is acquired during the last 24 months prior to the date of application.~~

~~(1) Experience in any of the following areas may be substituted for a maximum of 8 months of medical-surgical nursing experience:~~

- ~~(A) Communicable Disease Nursing~~
- ~~(B) Public Health Nursing~~
- ~~(C) Occupational Health Nursing~~
- ~~(D) Office Nursing (M.D.)~~
- ~~(E) Psychiatric Nursing~~
- ~~(F) Operating Room Nursing~~
- ~~(G) Maternity Nursing~~
- ~~(H) Pediatric Nursing~~
- ~~(I) Hemodialysis Nursing~~
- ~~(J) Private Duty Nursing~~
- ~~(K) Emergency Room Nursing~~
- ~~(L) Skilled or Long Term Care Nursing~~
- ~~(M) Post Anesthesia Recovery Nursing~~
- ~~(N) Out Patient Clinic Nursing~~
- ~~(O) Rehabilitation Nursing~~

~~(2) The course prescribed above shall be a course approved by the Board providing theory and practice. Curriculum content shall be presented as specified in Section 2533(a), (b), (c), (e) and (f) of this Chapter. The faculty of such course shall meet the requirements of Section 2529. Facilities utilized for supervised clinical experience shall be approved as provided in Section 2534. The school~~

shall meet the requirements specified in Section 2530. 450 hours of theory, which shall include a minimum of 54 hours in pharmacology, must be provided and must include the following subjects:

~~(A) Medical-Surgical Nursing. Medical-Surgical nursing shall include theory and clinical experience in the care of children and adults.~~

~~Anatomy and physiology, terminology, main causes of disease, diet and drug therapy.~~

~~(B) Maternity Nursing. Maternity nursing shall include theory and clinical experience in the care of mothers and newborn infants. This theory shall be planned to develop knowledge of the following:~~

~~Anatomy and physiology, the reproductive process, stages of pregnancy, labor and delivery and their common complications, normal development and common abnormalities of the infant, and diet.~~

~~(3) A minimum of 175 hours of supervised clinical experience shall be given which meets the individual learning needs of the student:~~

~~(A) For supervision of clinical experience, there shall be a minimum of one instructor for 15 vocational nurse students.~~

~~(B) Students shall be assigned to patient care areas for clinical experience and safely demonstrate competencies in performing basic nursing skills.~~

~~(4) A clinical instructor must certify the students' competency in the following nursing skills indicating ability to practice with safety to the patient:~~

~~(A) Basic Bedside Nursing~~

~~1. Ambulation techniques~~

~~2. Bedmaking~~

~~3. Catheter care~~

~~4. Collection of specimens~~

~~5. Diabetic urine testing~~

~~6. Administration of cleansing enema~~

~~7. Feeding patient~~

~~8. Hot and cold applications~~

~~9. Intake and output~~

~~10. Personal hygiene and comfort measures~~

~~11. Positioning and transfer~~

~~12. Range of motion~~

~~13. Skin care~~

~~14. Vital signs~~

~~(B) Infection control procedures (may be demonstrated in classroom lab, and/or patient care settings.)~~

~~1. Asepsis~~

~~2. Techniques for strict, contact, respiratory, enteric, tuberculosis, drainage, universal and immunosuppressed patient isolation.~~

~~(C) Medications~~

~~1. Knowledge of commonly used drugs and their action~~

~~2. Observation of patients for response and/or reaction~~

~~3. Preparation and administration of medications~~

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2873, Business and Professions Code.

Adopt Section 2516.5. Eligibility for Licensure – Military.

In order to establish proof of active duty service and training in the medical corps of any of the armed forces pursuant to Section 2873.5 of the code, an applicant must submit the following to the Board:

- (a) Transcripts or “Certificate of Release or Discharge from Active Duty (DD 214) showing completion of basic course of instruction in nursing required by his or her particular branch of the armed forces;
- (b) DD 214 or other military document showing that service in the armed forces has been under honorable conditions, or whose general discharge has been under honorable conditions; and
- (c) Military service evaluations showing the dates of service, wards assigned and duties performed for each assignment.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2873.5, Business and Professions Code.

Adopt Section 2518.7. Private Duty Nursing Defined.

Private duty patient care may be performed in any setting, including, but not limited to, acute care, long term care, or the patient’s home. For purposes of licensure equivalency eligibility, the Board will accept only private duty patient care that has occurred in acute or long term care facilities. Private duty services are contracted directly between the nurse and the patient or entity acting on the patient’s behalf. A licensed vocational nurse (LVN) must provide private duty nursing services under the direction of a registered nurse who directs nursing care and/or the patient’s physician who directs medical care. The supervisor must be responsible for direction to the private duty LVN regarding the respective nursing and medical procedures. The direction provided by the registered nurse or physician to the LVN must be available at least by telephone.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2859, Business and Professions Code

Article 5. Schools of Vocational Nursing

Amend Section 2526. Procedure for Accreditation.

- (a) The institution shall apply to the Board for accreditation. Written documentation shall be prepared by the director and shall include:
 - (1) Philosophy of the program.
 - (2) Conceptual framework.

- (3) Terminal objectives to indicate expected student outcomes upon successful completion of the program.
- (4) Curriculum objectives.
- (5) Course outlines.
- (6) Course objectives.
- (7) Instructional Plan.
- (8) Evaluation methodology for curriculum.
- (9) Faculty who meet the qualifications set forth in Section 2529.
- (10) Clinical Facilities.
- (11) Evaluation methodology for clinical facilities.
- (12) Admission criteria.
- (13) Screening and selection criteria.
- (14) Number of students.

(A) A school may admit alternate students in each new class to replace students who may drop out.

(B) The number of alternate students admitted may not exceed 10% of the school's Board-approved number of students per class.

(C) Prior to admission, alternate students must be informed in writing of their alternate status and that they may be dropped from the program.

(D) Alternate students may participate in classes until the commencement of scheduled clinical experience at approved clinical facilities.

(E) Upon commencement of clinical experience at approved clinical facilities, the actual number of students in the class may not exceed the number of students approved by the Board for that particular class.

(15) Evaluation methodology for student progress.

(16) List of resources for provision of counseling and tutoring services for students.

~~(16)~~(17) Student policies:

(A) Credit granting.

(B) Attendance.

(C) Grievance.

~~(17)~~(18) Organizational chart.

~~(18)~~(19) Proposed starting date.

~~(19)~~(20) Evidence of program ~~need~~ resources to include, but not be limited to:

(A) Description of the geographic area and community to be served by the proposed program;

(B) Clinical affiliations available for student clinical experience; and

(C) Existing nursing programs with which clinical affiliations are shared.

(b) An institution may commence a new vocational nursing program upon Board approval.

(c) A Board representative shall make a survey visit prior to graduation of the initial class. A program shall not commence another class without prior Board approval.

(d) Accreditation will be granted by the Board when a vocational nursing program demonstrates that it meets all requirements as set forth in this chapter and in chapter 6.5. Division 2 of the Business and Professions Code.

(e) The accreditation period shall be for a term of four years unless the Board grants an extension.

(1) An extension may be granted when the program demonstrates to the satisfaction of the Board that it is in full compliance with all requirements as set forth in this chapter and in chapter 6.5, Division 2 of the Business and Professions Code.

(2) The extension may be granted for a period not to exceed four years.

(f) Six months prior to the date of accreditation expiration, a program may apply for continued accreditation based upon submission of documentation satisfactory to the Board. A subsequent survey visit may be conducted by a Board representative.

(g) A material misrepresentation of fact by a vocational nursing program in any information submitted to the Board is cause for denial or revocation of accreditation or provisional accreditation.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Sections 2866, 2880, 2881 and 2883, Business and Professions Code.

Amend Section 2526.1. Provisional Accreditation.

(a) Provisional accreditation means a program has not met all requirements as set forth in this chapter and in Chapter 6.5, Division 2 of the Business and Professions Code.

(b) Provisional accreditation shall be granted for a period ~~not to exceed two years unless the Board grants an extension~~ determined by the Board.

(c) The Board may place any program on provisional accreditation when ~~a~~ that program does not meet all requirements as set forth in this chapter and in Section 2526. If the program has not met all requirements at the end of the initial provisional accreditation period, A provisional accreditation may be extended ~~when a~~ if the program demonstrates to the satisfaction of the Board a good faith effort to correct all deficiencies.

(d) Any program holding provisional accreditation may not admit “new” classes beyond the established pattern of admissions previously approved by the Board. The admission pattern is defined by the number of students per class and the frequency of admissions for the six class admissions that immediately precede the Board action to consider provisional accreditation.

(e) A program placed on provisional accreditation shall receive written notification from the Board. The notification to the program shall include specific areas of noncompliance and requirements for correction. A program’s failure to correct delineated areas of noncompliance is cause for revocation of provisional accreditation.

(f) A material misrepresentation of fact by a vocational nursing program in any information submitted to the Board is cause for revocation of provisional accreditation.

~~(g) A revocation of provisional accreditation is cause for removal from the Board’s list of accredited programs.~~

(g) A program whose provisional accreditation has been revoked shall be removed from the Board’s list of accredited programs. The status of students as potential applicants for licensure will be determined by the Board.

(h) A program that is removed from the Board’s list of accredited programs subsequent to Board action based on the program’s non-compliance with applicable regulations shall not reapply to establish a vocational nursing program for a minimum period of one calendar year.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Sections 2880, 2881 and 2883, Business and Professions Code.

Amend Section 2530. General Requirements.

(a) The program shall have sufficient resources, faculty, clinical facilities, library, staff and support services, physical space, skills laboratory and equipment to achieve the program's objectives.

(b) Regular faculty meetings shall be held. Minutes shall be available to the Board's representative.

(c) Clinical faculty shall have no other responsibilities during the hours assigned to the instruction of students.

(d) Each teacher assistant shall work under the direction of an approved instructor. No more than one teacher assistant may be assigned to each instructor. Each teacher assistant shall assist the instructor in skills lab and clinical teaching only. The instructor to whom the teacher assistant is assigned shall be available to provide direction to the teacher assistant as needed.

(e) Each instructor shall have a daily lesson plan which correlates the theory and practice offered to the student. A copy of this plan shall be available to the director.

(f) The program's instructional plan shall be available to all faculty.

(g) Each school shall have on file proof that each enrolled student has completed ~~an~~ an approved general education course of study through the 12th grade or evidence of completion of the equivalent thereof. Equivalency is determined by the Department of Education in any of the United States or by a nationally-recognized regional accrediting body.

(h) Each school shall have an attendance policy approved by the Board. The policy shall include but not be limited to, criteria for attendance and the specific course objectives for which make-up time is required. Acceptable methods for make-up include:

(1) Theory: case studies, independent study, written examination, attendance at seminars or workshops, auto-tutorial laboratory, and research reports.

(2) Clinical: performance evaluation in skills laboratory or additional time in the clinical area with clients/patients.

(i) The school shall evaluate student performance to determine the need for remediation or removal from the program.

(j) Each school shall advise students, in writing, of the following:

(1) Right to contact the Board of program concerns.

(2) Credit for previous education and experience.

(3) School's grievance policy.

(4) List of Board approved clinical facilities.

(k) The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to:

(1) Sufficient program resources as specified in section 2530(a).

(2) Adequacy of clinical experience as specified in section 2534.

(3) Licensure examination pass rates as specified in section 2530 (l).

(l) The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

~~(1) Failure to achieve the required yearly average minimum pass rate within two years of initial approval may be cause to place a program on provisional accreditation.~~

~~(2)~~(1) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Sections 2866, 2881 and 2882, Business and Professions Code.

Amend Section 2533. Curriculum Content.

(a) Vocational nursing programs shall include theory and correlated clinical experience.

(b) The curriculum shall develop the knowledge, skills, and abilities necessary to care for patients of all ages in current health care settings.

(c) Curriculum content shall be taught in a sequence that results in students' progressive mastery of knowledge, skills and abilities.

(d) The curriculum content shall include:

(1) Anatomy and physiology

(2) Nutrition

(3) Psychology

(4) Normal growth and development

(5) Nursing fundamentals

(6) Nursing process

(7) Communication, both verbal and written, including communication with patients who have psychological disorders

(8) Patient education

(9) Pharmacology which shall include:

(A) Knowledge of commonly used drugs and their action

(B) Computation of dosages

(C) Preparation of medications

(D) Principles of administration

(10) Medical-surgical nursing

(11) Communicable diseases, which shall include but not be limited to Human Immunodeficiency Virus (HIV)

(12) Gerontological nursing

(13) Rehabilitation nursing

(14) Maternity nursing

(15) Pediatric nursing

(16) Leadership

(17) Supervision

(18) Ethics and unethical conduct

(19) Critical thinking

(20) Culturally congruent care

(21) End-of-life care

(e) The following related courses may be taught by additional faculty. Additional faculty are persons who have qualifications to teach in a community college or a state university in

California or hold a baccalaureate degree in the field related to the curriculum content taught, or meet the requirement for a vocational credential.

<i>Courses</i>	<i><u>Maximum Hours of Non-Nurse Instruction by Other Professionals Accepted by the Board</u></i>
Anatomy and Physiology	54
Psychology	54
Pharmacology	54
Nutrition	54
Normal Growth and Development	54

(f) All curricular changes that significantly alter the program philosophy, conceptual framework, content, objectives, or other written documentation as required in Section 2526, shall be approved by the Board prior to implementation. Proposed curricular changes must be submitted to the Board in final form by the fifteenth day of the second month preceding the month of the Board meeting at which the changes will be considered. Revisions should include:

- (1) Explanation of changes;
- (2) Rationale for proposed revision;
- (3) Description of revised curriculum materials; and
- (4) Changes to behavioral objectives, if applicable.

NOTE: Authority cited: 2854, Business and Professions Code. Reference: Sections 2881.1, 2882, 2883, Business and Professions Code.

Article 7. Continuing Education

Amend Section 2540.3. Course Provider Approval.

(a) ~~Providers~~ An individual applying for approval ~~of~~ as a continuing education course provider must:

- (1) ~~Apply on forms provided by the Board;~~ Complete and submit an application form supplied by the Board entitled, "Application to be a Continuing Education Course Provider for Licensed Vocational Nurses" (Form 55A-40; revised 09/05), hereby incorporated by reference.
- (2) ~~Submit any required forms or information in duplicate;~~ The content of all courses of continuing education must be relevant to the practice of nursing and must:
 - (A) ~~Be~~ related to the scientific knowledge and/or technical, manual skills required for the practice of vocational nursing, or
 - (B) ~~Be~~ related to direct and/or indirect patient/client care.

(C) Learning experiences are expected to enhance the knowledge of the vocational nurse at a level above that required for licensure.

(3) Submit one course offering for Board review prior to course provider approval.

Include the following information for the course submitted for review:

(A) Identifying information for the name, location and contact of the provider.

(A)(B) A description of the subject matter of the course as it relates to recent developments in the vocational nursing field or in any special area of vocational nursing practice, including course title;

(B)(C) The course objectives;

(C)(D) Method(s) of instruction;

(D)(E) Length of the course, date the course will start, Total number of hours in the course and the course location;

(F) Methods of evaluation:

1. for instructor evaluation of student achievement of course objectives; and

2. for student evaluation of course content and course instructor.

(E) Any enrollment restrictions or prerequisites;

(F)(G) Identify the course instructor's qualifications, as specified in Section 2540.4.

(b) The Board will issue approval to the provider. A course provider will not be approved for more than a two-year period. Following approval by the Board within each two-year period, the provider may offer an unlimited number of continuing education courses.

(c) Approval of a continuing education course may be withdrawn if the Board later discovers misrepresentation of the information required by subsection (a).

(c) An approved provider shall have a written and published policy, available on request, which provides information on:

(1) refunds in cases of non-attendance

(2) time period for return of fees

(3) notification if course is canceled

(d) The approved provider is required to accept full responsibility for each and every course, including but not limited to recordkeeping, advertising course content, issuance of certificates and instructor qualifications.

(e) Approved providers shall keep the following records for a period of four years:

(1) course outlines of each course given

(2) record of dates and places each course is given

(3) instructor curriculum vitae or resumes

(4) names and license numbers of licensed vocational nurses and/or psychiatric technicians who take any course offered by the approved provider and a record of any certificate issued to them.

(f) Provider approval is non-transferable.

(g) Approved providers must notify the Board within 30 days of any changes in information that was submitted on the most recent approved application to the board.

(h) Approval of a licensed vocational nurse continuing education course provider may be withdrawn if the Board later discovers misrepresentation in an advertisement or in any information required by the Board in accordance with this Article.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2892.5, Business and Professions Code.

Amend Section 2540.4. Approval of Course Instructors Qualifications.

~~For approval, Instructors of continuing education courses~~ shall meet two of the following:

- (a) Completion within two years preceding course approval of specialized training in the subject matter of the course;
- (b) Completion of academic studies related to the subject matter of the course within two years of course approval;
- (c) Experience teaching a course with similar subject matter content within the previous two years;
- (d) Six months of work experience in the subject matter of the course within the previous three years; or
- (e) Experience in developing academic courses within two years preceding course approval.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2892.5, Business and Professions Code.

Article 8. Intravenous Therapy

Amend Section 2542.2. Procedure for Certification Course Approval.

- (a) A person or institution applying for approval of a certification course of instruction in intravenous therapy must: ~~(1) Complete an application form supplied by the Board. complete and submit an application form supplied by the Board entitled, "Application to be a Certification Course Provider in Intravenous Therapy for Licensed Vocational Nurses" (Form 55ED-6; revised 09/05), hereby incorporated by reference.~~
- ~~(2) Submit any required information or forms in duplicate.~~
- (b) A course of instruction must be approved by the Board before it is offered by the provider.
- (c) A course will not be approved for more than a two-year period.
- (d) Approval of a licensed vocational nurse intravenous therapy certification course may be withdrawn if the Board later discovers misrepresentation in an advertisement or in any information required by the Board in accordance with this Article.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Amend Section 2542.3. Approval of Courses Content.

- (a) A course in intravenous therapy shall be taught by an instructor approved as provided in Section 2542.4; shall have a maximum of 15 students for each instructor for clinical ~~practice~~ experience; and shall be at least 30 hours in length, including 24 hours theory and 6 hours clinical experience, ~~with~~ including at least 3 individually supervised successful venipunctures by

each student on live human subjects. The theory shall include, but not be limited to the following:

- (1) The requirements contained in Section 2860.5(c) of the Code necessary for a nurse to start and superimpose intravenous fluids;
- (2) Psychological preparation of the patient;
- (3) Universal precautions for infection control; and
- ~~(3)~~(4) ~~Reasons for use of i~~Intravenous therapy;
 - (A) Indications for intravenous therapy
 - (4) (B) Types of venipuncture devices
 - (5) (C) Types of delivery systems
 - ~~(6)~~ (D) Types of intravenous fluids
 - ~~(7)~~ (E) Preparation and immobilization of the venipuncture site
 - ~~(8)~~ (F) Observation of the patient
 - ~~(9)~~ (G) Regulation of the fluid flow
 - ~~(10)~~ (H) Local and systemic reactions
- (b) Intravenous therapy ~~C~~clinical experience must include:
 - (1) Preparation of equipment;
 - (2) Safety factors ~~of intravenous administration~~;
 - (3) Choice of vein;
 - (4) Choice of device for intravenous therapy;
 - (5) Techniques of venipuncture: ;
 - ~~(A) Direct;~~
 - ~~(B) Indirect;~~
 - (6) Universal precautions for infection control.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Amend Section 2542.4. Approval of Course Instructors.

To be approved by the Board, a certification course must be taught by one of the following persons:

- (a) A physician and surgeon licensed by the Medical Board of California or the Osteopathic Medical Board of California who within the previous five years:
 - (1) Has had a minimum of six months of experience starting and superimposing intravenous fluids in an "organized health care system," as defined in Section 2860.5(c)(2) of the Code; or
 - (2) Has had experience teaching courses in intravenous therapy.
- (b) A nurse licensed by the California Board of Registered Nursing who within the previous five years:
 - ~~(1) Has met the requirements for faculty of a Registered Nurse or Vocational Nurse program; or~~
 - ~~(2)~~(1) Has had a minimum of six months of experience starting and superimposing intravenous fluids in an "organized health care system," as defined in Section 2860.5(c)(2) of the Code; or
 - ~~(3)~~(2)Has had experience teaching courses in intravenous therapy: ; or

(3) Has met the requirements for faculty of a Registered Nursing or Vocational Nursing program.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Amend Section 2542.5. Reports to Board.

(a) The ~~instructor~~ certification course provider in intravenous therapy for licensed vocational nurses must submit to the Board a copy of the certificate issued to the licensee, entitled, "Certificate of Completion Intravenous Therapy For Licensed Vocational Nurses" (Form 55ED-7; revised 09/05), hereby incorporated by reference, which shall include:

- (1) Course Title;
- (2) Date of course completion;
- (3) Licensee's name, address, telephone number and vocational nurse license number;
- (4) Code number issued by the Board; and ~~of Board approved courses~~
- (5) Number of course hours, specified as theory and clinical hours.

(b) The certification course provider shall maintain a list of all licensed vocational nurses who have completed the intravenous therapy certification course within the preceding four years.

(c) A licensed vocational nurse is deemed to be Board-certified in intravenous therapy upon written notification from the Board.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Article 9. Blood Withdrawal

Amend Section 2544. Blood Withdrawal.

A licensed vocational nurse may withdraw blood from a patient when directed by a licensed physician. In addition, the licensed vocational nurse must have: ~~by qualifying in one of the following ways:~~

~~(a) Written verification submitted to the Board by a physician and surgeon that instruction has been given and that competence has been demonstrated in the procedure for withdrawing blood, or~~

~~(b)(a) Satisfactory completion of an approved course in blood withdrawal, Satisfactorily completed a course in blood withdrawal approved by the Board, as defined in Section 2544.2; or~~

~~(e)(b) Submitted Certification submitted, satisfactory to the Board, by one of the persons specified in Section 2544.3, that the licensee has been instructed in the subject areas specified in Section 2544.2 and that the licensee is has the knowledge, skills and abilities to safely practice blood withdrawal. ~~knowledgeable in such areas and is competent in the practice of blood withdrawal.~~~~

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Amend Section 2544.1. Procedure for Certification Course Approval.

(a) A person or institution applying for approval of a certification course in blood withdrawal must:~~(1) Complete an application form supplied by the Board.~~ complete and submit an application form supplied by the Board entitled, “Application to be a Certification Course Provider in Blood Withdrawal for Licensed Vocational Nurses” (Form 55ED-1; revised 09/05), hereby incorporated by reference.

~~(2) Submit any required information or forms in duplicate;~~

(b) A course of instruction must be approved by the Board before it is offered by the provider.

(c) A course will not be approved for more than a two-year period.

(d) Approval of a licensed vocational nurse blood withdrawal certification course may be withdrawn if the Board later discovers misrepresentation in an advertisement or in any information required by the Board in accordance with this Article.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Amend Section 2544.2. Approval of Courses Content.

(a) A course ~~of instruction~~ in blood withdrawal for licensed vocational nurses shall be taught by an instructor approved as provided in Section 2544.3; shall have a maximum of 15 students for each instructor for clinical experience; and shall be at least six hours in length, including 3 hours theory and 3 hours clinical experience, including at least 3 individually supervised venipunctures on live human subjects and at least 3 individually supervised skin punctures on live human subjects. Arterial punctures are optional. and The theory shall include, but not be limited to, the following:

(1) The requirements contained in Section 2860.5(b) of the Code necessary for a nurse to perform blood withdrawal;

(2) Psychological preparation of the patient;

(3) Universal precautions for infection control;

(4) Blood withdrawal;

(4) (A) Methods of blood withdrawal;

(A) 1. Skin puncture;

(B) 2. Venipuncture; and

3. Arterial puncture (optional).

(2) (B) Selection of appropriate method;

(3) (C) Safety measures;

(4) (D) Possible complications; and

(5) (E) Preparation of withdrawal sites.

(6) Psychological preparation of the patient;

(7) Universal precautions for infection control;

(8) Practice in each method of blood withdrawal shall include at least 3 individually supervised venipunctures on live subjects and at least 3 individually supervised skin punctures on live subjects.

~~(b) A course will not be approved for more than a two year period.~~

(a) Blood withdrawal clinical experience must include:

- (1) Preparation of equipment for blood withdrawal;
- (2) Safety factors;
- (3) Choice of withdrawal site;
- (4) Choice of artery (optional);
- (5) Choice of device for blood withdrawal;
- (6) Techniques of venipuncture;
- (7) Techniques of arterial puncture (optional);
- (8) Skin puncture practice must include instruction in:
 - (A) Preparation of site; and
 - (B) Preparation of equipment.
- (9) Universal precautions for infection control.

~~(c) The above mentioned course shall consist of 3 hours theory and 3 hours clinical practice.~~

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Amend Section 2544.3. Approval of Course Instructors.

To be approved by the Board, a certification course must be taught by one of the following persons:

(a) A physician and surgeon licensed by the Medical Board of California or the Osteopathic Medical Board of California who within the previous five years:

- (1) Has had a minimum of six months of experience, including blood withdrawal and/or starting and superimposing intravenous fluids in an “organized health care system,” as defined in Section 2860.5(c)(2) of the Code; or
- (2) Has had experience teaching courses in blood withdrawal and/or intravenous therapy.

(b) A nurse licensed by the California Board of Registered Nursing who within the last five years:

- (1) Has had a minimum of six months of experience, including blood withdrawal and/or starting and superimposing intravenous fluids in an “organized health care system,” as defined in Section 2860.5(c)(2) of the Code; or
- (2) Has had experience teaching courses in blood withdrawal and/or intravenous therapy; or
- (3) Has met the requirements for faculty of a Registered Nurse, Vocational Nurse or Psychiatric Technician program.

(c) A ~~licensed~~ clinical laboratory ~~technologist~~ scientist (technologist), licensed by the California Department of Health Services who within the ~~last~~ previous five years:

- (1) Has had a minimum of six months of experience performing blood withdrawal in an “organized health care system,” as defined in Section 2860.5(b) of the Code;
- or
- (2) Has had experience teaching courses in blood withdrawal.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Amend Section 2544.4. Reports to Board.

(a) The ~~instructor~~ certification course provider in blood withdrawal for licensed vocational nurses must submit to the Board a copy of the certificate issued to the licensee, entitled, "Certificate of Completion Blood Withdrawal For Licensed Vocational Nurses" (Form 55ED-2; revised 09/05), hereby incorporated by reference, which shall include:

- (1) Course title;
- (2) Date of ~~course~~ completion;
- (3) Licensee's name, address, telephone number and vocational nurse license number;
- (4) Code number issued by the Board; and ~~of Board approved courses.~~
- (5) Number of course hours, specified as theory and clinical hours.

(b) The certification course provider shall maintain a list of all licensed vocational nurses who have completed the blood withdrawal certification course within the preceding four years.

(c) A licensed vocational nurse is deemed to be Board-certified in blood withdrawal upon written notification from the Board.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Article 10. Intravenous Therapy/Blood Withdrawal

Amend Section 2547.2. Procedure for Certification Course Approval.

(a) A person or institution applying for approval of a certification course ~~of instruction~~ in intravenous therapy and blood withdrawal must:~~(1) Complete an application form supplied by the Board. complete and submit an application form supplied by the Board entitled "Application to be a Certification Course Provider in Intravenous Therapy/Blood Withdrawal for Licensed Vocational Nurses" (Form 55ED-11; revised 09/05), hereby incorporated by reference.~~

~~(2) Submit any required information or forms in duplicate.~~

(b) A course of instruction must be approved by the Board before it is offered by the provider.

(c) A course will not be approved for more than a two-year period.

(d) Approval of a licensed vocational nurse intravenous therapy and blood withdrawal certification course may be withdrawn if the Board later discovers misrepresentation in an advertisement or in any information required by the Board in accordance with this Article.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Amend Section 2547.3. Approval of Courses Content.

(a) A course in intravenous therapy and blood withdrawal shall be taught by an instructor approved as provided in Section 2547.4; shall have a maximum of 15 students for each instructor for clinical experience; and shall be at least 36 hours in length, which shall be including 27 hours theory and 9 hours clinical experience, including at least 3 individually supervised successful venipunctures and 3 individually supervised skin punctures by each student on live human

subjects. Arterial punctures are optional. The theory shall include, but not be limited to, the following:

- (1) The requirements contained in Section 2860.5(b) and (c) of the eCode necessary for a nurse to start and superimpose intravenous fluids and perform blood withdrawal;
- (2) Psychological preparation of the patient;
- (3) Universal precautions for infection control;
- (4) Intravenous Therapy;
 - (A) Indications for intravenous therapy;
 - (B) Types of venipuncture devices;
 - (C) Types of delivery systems;
 - (D) Types of intravenous fluids;
 - (E) Preparation and immobilization of the venipuncture site;
 - (F) Observation of the patient;
 - (G) Regulation of the fluid flow; and
 - (H) Local and systemic reactions.
- (5) Blood Withdrawal;
 - (A) Methods of blood withdrawal;
 - ~~(1)~~1. Venipuncture;
 - ~~(2)~~2. Skin puncture; and
 3. Arterial puncture (optional).
 - (B) Selection of appropriate method;
 - (C) Safety measures;
 - (D) Possible complications; and
 - (E) Preparation of withdrawal sites.

(b) Intravenous therapy ~~Venipuncture~~ and blood withdrawal clinical experience must include:

- (1) Preparation of equipment for intravenous therapy and blood withdrawal;
- (2) Safety factors ~~of intravenous administration~~;
- (3) Choice of vein;
- ~~(4)~~ Choice of artery (optional);
- ~~(4)~~(5) Choice of device for intravenous therapy and blood withdrawal;
- ~~(5)~~(6) Techniques of venipuncture;
 - ~~(A)~~ Direct;
 - ~~(B)~~ Indirect.
- (7) Techniques of arterial puncture (optional);
- ~~(6)~~(8) Skin puncture practice must include instruction in:
 - (A) Preparation of site; and
 - (B) Preparation of equipment.
- ~~(7)~~(9) Universal precautions for infection control.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Amend Section 2547.4. Approval of Course Instructors.

To be approved by the Board, a certification course must be taught by one of the following persons:

(a) A physician and surgeon licensed by the Medical Board of California or the Osteopathic Medical Board of California who within the ~~last~~ previous five years:

(1) Has had a minimum of six months of experience performing blood withdrawal and starting and superimposing intravenous fluids in an "organized health care system," as defined in Section 2860.5(c)(2) of the Code; or

(2) Has had experience teaching courses in intravenous therapy and blood withdrawal.

(b) A nurse licensed by the California Board of Registered Nursing who within the ~~last~~ previous five years:

~~(1) Has met the requirements for faculty of a Registered Nurse or Vocational Nurse program; or~~

(2)(1) Has had a minimum of six months of experience performing blood withdrawal and starting and superimposing intravenous fluids in an "organized health care system," as defined in Section 2860.5(c)(2) of the Code; or

~~(3)(2) Has had experience teaching courses in intravenous therapy and/or blood withdrawal; or~~

(3) Has met the requirements for faculty of a Registered Nurse, Vocational Nurse or Psychiatric Technician program.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

Amend Section 2547.5. Reports to Board.

(a) The ~~instructor~~ certification course provider in intravenous therapy and blood withdrawal for licensed vocational nurses must submit to the Board a copy of the certificate issued to the licensee, entitled, "Certificate of Completion Intravenous Therapy/Blood Withdrawal For Licensed Vocational Nurses" (Form 55ED-12; revised 09/05), hereby incorporated by reference, which shall include:

(1) Course title;

(2) Date of course completion;

(3) Licensee's name, address, telephone number and vocational nurse license number;

(4) Code number issued by the Board; and ~~of Board approved courses~~

(5) Number of course hours, specified as theory and clinical hours.

(b) The certification course provider shall maintain a list of all licensed vocational nurses who have completed the intravenous therapy and blood withdrawal certification course within the preceding four years.

(c) A licensed vocational nurse is deemed to be Board-certified in intravenous therapy and blood withdrawal upon written notification from the Board.

NOTE: Authority cited: Section 2854, Business and Professions Code. Reference: Section 2860.5, Business and Professions Code

PSYCHIATRIC TECHNICIAN REGULATIONS

California Code of Regulations, Title 16, Division 25, Chapter 2:

Article 1. General Provisions

Amend Section 2562. Definitions.

As used in this chapter, unless the context otherwise requires:

(a) "Board" means the Board of Vocational Nursing and Psychiatric Technicians of the State of California.

(b) "Code" means the Business and Professions Code.

(c) "Accredited school for psychiatric technicians," "accredited school," and "school" means a school for the training of psychiatric technicians which has been accredited by the Board pursuant to Sections 4530-4532 of the code (the Psychiatric Technicians Law), and whose graduates, if otherwise qualified, are eligible to apply for a license to practice as a psychiatric technician.

~~(d) "Approved equivalency school" and "approved equivalency program" mean a psychiatric technician course approved by the Board pursuant to Section 2575(c) of this chapter, and whose graduates, if otherwise qualified, are eligible to apply for a license as a psychiatric technician.~~

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Sections 4501 and 4511, Business and Professions Code.

Article 4. Licenses

Amend Section 2575. Equivalent Study and Training.

Persons applying for licensure ~~under this section~~ in accordance with Section 4511 of the code must meet one of the following:

(a) Persons applying for licensure based on civilian paid clinical experience and prior education must meet the following requirements:

(1)(a) Successful Completion of 576 hours of theory and 954 hours of supervised clinical experience, taught by an individual who meets the requirements of section 2584(c)(3), within the ten years prior to the date of application. Any or all of the supervised clinical experience may be satisfied by paid inpatient bedside work experience. Paid inpatient bedside work experience is the performance of direct patient care functions provided throughout the patient's stay that encompass the breadth and depth of experience equivalent to that performed by the psychiatric technician. The hours of theory and clinical experience shall include a minimum of each of the following:

(1)(A) 54 hours of theory in pharmacology, covering the content described in Section 2587(a)(d)(9).

~~(2)(B):~~ 126 hours of theory and 270 hours of supervised clinical experience in nursing science, covering the content described in Section 2587(b)(d)(7), and including communication skills, both verbal and written.

~~(3)(C):~~ 108 hours of theory and 270 hours of supervised clinical experience in mental disorders, covering the content described in Section 2587(e)(d)(11), and including communication skills, both verbal and written.

~~(4)(D):~~ 108 hours of theory and 270 hours of supervised clinical experience in developmental disabilities, covering the content described in Section 2587(d)(10), and including communication skills, both verbal and written.

(b) Persons applying for licensure based on Ccompletion of an armed forces course involving neuropsychiatric nursing and an armed forces or civilian course from an accredited school in the care of the developmentally disabled client must meet the following requirements.

(1) One year of verified full time paid work experience, including at least six months in a military clinical facility caring for clients with mental disorders and at least six months in a military or civilian clinical facility caring for clients with developmental disabilities. Military or civilian service evaluations showing the dates of service, wards assigned and duties performed for each assignment shall be required.

~~(2) Verified full time paid work experience in a civilian clinical facility for treatment of clients with developmental disabilities may be utilized, in part, to satisfy application requirements.~~

(2) Transcripts or certificate showing completion of an armed forces course involving neuropsychiatric nursing and an armed forces or civilian course from an accredited school in the care of the developmentally disabled client shall also be required.

~~(c) Completion of the course described below and completion of a minimum of 18 months of paid work experience in the care of physically ill, mentally disordered, and developmentally disabled patients, within the 36 months prior to the date of application. Curriculum content shall be presented as specified in Section 2587 (a), (b), (c), (e), and (f) of this Chapter. The faculty of such course shall meet the requirements of Section 2584. Facilities utilized for supervised clinical experience shall be approved as provided in Section 2588. The school shall meet the requirements specified in Section 2585. The course must be approved by the Board, and shall include the content described in Section 2587. The course must have a minimum of 450 hours of theory instruction, and the following minimum hours shall be included:~~

~~(1) 54 hours of theory in pharmacology.~~

~~(2) 126 hours of theory and 100 hours of supervised clinical experience in nursing science.~~

~~(3) 108 hours of theory and 100 hours of supervised clinical experience in mental disorders.~~

~~(4) 108 hours of theory and 100 hours of supervised clinical experience on developmental disabilities.~~

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Sections 4511 and 4515, Business and Professions Code.

Adopt Section 2576.7. Private Duty Patient Care.

Private duty patient care is care provided to patients with mental disorders or developmental disabilities and may be performed in any setting, including, but not limited to, acute care, long term care, or the patient's home. For purposes of licensure equivalency eligibility, the Board will accept only private duty patient care that has occurred in acute or long term care facilities. Private duty patient care is contracted directly between the psychiatric technician (PT) and patient or entity acting on the patient's behalf. A PT must provide private duty patient care under the direction of a registered nurse who directs nursing care, the patient's physician who directs medical care, or be responsible to the director of the service in which the duties are performed. The director may be a licensed physician and surgeon, psychiatrist, psychologist, rehabilitation therapist, social worker, registered nurse, or other professional personnel. The registered nurse, physician or director of the service must be responsible for direction to the private duty PT regarding the respective nursing and medical procedures. The direction provided must be available at least by telephone.

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Section 4502, Business and Professions Code.

Article 5. Schools for Preparation of Psychiatric Technicians

Amend Section 2581. Procedure for Accreditation.

(a) The institution shall apply to the Board for accreditation. Written documentation shall be prepared by the director and shall include:

- (1) Philosophy of the program
- (2) Conceptual framework
- (3) Terminal objectives to indicate expected student outcomes upon successful completion of the program.
- (4) Curriculum objectives
- (5) Course outlines
- (6) Course objectives
- (7) Instructional Plan
- (8) Evaluation methodology for curriculum
- (9) Faculty who meet the qualifications set forth in Section 2584.
- (10) Clinical facilities
- (11) Evaluation methodology for clinical facilities
- (12) Admission criteria
- (13) Screening and selection criteria
- (14) Number of students
 - (A) A school may admit alternate students in each new class to replace students who may drop out.
 - (B) The number of alternate students admitted may not exceed 10% of the school's Board-approved number of students per class.
 - (C) Prior to admission, alternate students must be informed in writing of their alternate status and that they may be dropped from the program.

(D) Alternate students may participate in classes until the commencement of scheduled clinical experience at approved clinical facilities.

(E) Upon commencement of clinical experience at approved clinical facilities, the actual number of students in the class may not exceed the number of students approved by the Board for that particular class.

(15) Evaluation methodology for student progress

(16) Resources for provision of counseling and tutoring services for students.

~~(16)~~(17) Student policies:

(A) Credit granting.

(B) Attendance.

(C) Grievance.

~~(17)~~(18) Organizational chart.

~~(18)~~(19) Proposed starting date.

~~(19)~~(20) Evidence of program ~~need~~ resources to include, but not be limited to:

(A) Description of the geographic area and community to be served by the proposed program;

(B) Clinical affiliations available for student clinical experience; and

(C) Existing nursing and psychiatric technician programs with which clinical affiliations are shared.

(b) An institution may commence a new psychiatric technician program upon Board approval.

(c) A Board representative shall make a survey visit prior to graduation of the initial class. A program shall not commence another class without prior Board approval.

(d) Accreditation will be granted by the Board when a psychiatric technician program demonstrates that it meets all requirements as set forth in this chapter and in Chapter 10, Division 2, of the Business and Professions Code.

(e) The accreditation period shall be for a term of four years unless the Board grants an extension.

(1) An extension may be granted when the program demonstrates to the satisfaction of the Board that it is in full compliance with all requirements as set forth in this chapter and in chapter 10, Division 2, of the Business and Professions Code.

(2) The extension may be granted for a period not to exceed four years.

(f) Six months prior to the date of accreditation expiration, a program may apply for continued accreditation based upon submission of documentation satisfactory to the Board. A subsequent survey visit may be conducted by a Board representative.

(g) A material misrepresentation of fact by a psychiatric technician program in any information submitted to the Board is cause for denial or revocation of accreditation or provisional accreditation.

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Sections 4511, 4515, 4530, 4531 and 4532, Business and Professions Code.

Amend Section 2581.1. Provisional Accreditation.

(a) Provisional accreditation means a program has not met all requirements as set forth in this chapter and in Chapter 10, Division 2 of the Business and Professions Code.

(b) Provisional accreditation shall be granted for a period ~~not to exceed two years unless the Board grants an extension~~ determined by the Board.

(c) The Board may place any program on provisional accreditation when ~~a~~ that program does not meet all requirements as set forth in this chapter and in Section 2581. If the program has not met all requirements at the end of the initial provisional accreditation period, A provisional accreditation may be extended when a if the program demonstrates to the satisfaction of the Board a good faith effort to correct all deficiencies.

(d) Any program holding provisional accreditation may not admit “new” classes beyond the established pattern of admissions previously approved by the Board. The admission pattern is defined by the by the number of students per class and the frequency of admissions for the six class admissions that immediately precede the Board action to consider provisional accreditation.

(e) A program placed on provisional accreditation shall receive written notification from the Board. The notification to the program shall include specific areas of noncompliance and requirements for correction. A program’s failure to correct delineated areas of noncompliance is cause for revocation of provisional accreditation.

(f) A material misrepresentation of fact by a psychiatric technician program in any information submitted to the Board is cause for revocation of provisional accreditation.

~~(g) A revocation of provisional accreditation is cause for removal from the Board’s list of accredited programs.~~

(g) A program whose provisional accreditation has been revoked shall be removed from the Board’s list of accredited programs. The status of students as potential applicants for licensure will be determined by the Board.

(h) A program that is removed from the Board’s list of accredited programs subsequent to Board action based on the program’s non-compliance with applicable regulations shall not reapply to establish a psychiatric technician program for a minimum period of one calendar year.

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Sections 4511, 4515 and 4532, Business and Professions Code.

Amend Section 2585. General Requirements.

(a) The program shall have sufficient resources, faculty, clinical facilities, library, staff and support services, physical space, skills laboratory, and equipment to achieve the program's objectives.

(b) Regular faculty meetings shall be held. Minutes shall be available to the Board's representative.

(c) Clinical faculty shall have no other responsibilities during the hours they are assigned to the clinical instruction of students.

(d) Each teacher assistant shall work under the direction of an approved instructor. No more than one teacher assistant may be assigned to each instructor. Each teacher assistant shall assist the instructor in skills lab and clinical teaching only. The instructor to whom the teacher assistant is assigned shall be available to provide direction to the teacher assistant as needed.

(e) Each instructor shall have a daily lesson plan which correlates the theory and practice offered to the student. A copy of this plan shall be available to the director.

(f) The program's instructional plan shall be available to all faculty.

~~(g) Each school shall have on file proof that each enrolled student has completed an a~~ approved general education course of study through the 12th grade or evidence of completion of

the equivalent thereof. Equivalency is determined by the Department of Education in any of the United States or by a nationally recognized regional accrediting body.

(h) Each school shall have an attendance policy approved by the Board. The policy shall include, but not be limited to, criteria for attendance and the specific course objectives for which make-up time is required. Acceptable methods for make-up include:

- (1) Theory: case studies, independent study, written examination, attendance at seminars or workshops, auto-tutorial laboratory, and research reports.
- (2) Clinical: performance evaluation in skills laboratory or additional time in the clinical area with clients/patients.

(i) The school shall evaluate student performance to determine the need for remediation or removal from the program.

(j) Each school shall advise students, in writing, of the following:

- (1) Right to contact the Board of program concerns.
- (2) Credit for previous education and experience.
- (3) School's grievance policy.
- (4) List of Board approved clinical facilities.

(k) The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to:

- (1) Sufficient program resources as specified in section 2585(a);
- (2) Adequacy of clinical experience as specified in section 2588.
- (3) Licensure examination pass rates as specified in Section 2585(1).

(l) The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited psychiatric technician schools for the same period.

~~(1) Failure to achieve the required yearly average minimum pass rate within two years of initial approval may be cause to place a program on provisional accreditation.~~

~~(2)~~(1) Failure to maintain the required yearly average minimum pass rate for two years of ~~or four consecutive biannual periods~~ eight consecutive quarters may be cause to place a program on provisional accreditation.

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Sections 4511, 4511.2 and 4532, Business and Professions Code.

Amend Section 2587. Curriculum Content.

(a) Psychiatric technician programs shall include theory and correlated clinical experience.

(b) The curriculum shall develop the knowledge, skills, and abilities necessary to care for patients of all ages in current health care settings.

(c) The curriculum content shall be taught in a sequence that results in students' progressive mastery of knowledge, skills, and abilities.

(d) The curriculum content shall include:

- (1) Anatomy and physiology
- (2) Nutrition

- (3) Psychology
- (4) Normal growth and development
- (5) Nursing process
- (6) Communication, both verbal and written
- (7) Nursing science, which shall include:
 - (A) Nursing fundamentals
 - (B) Medical/surgical nursing
 - (C) Communicable diseases, which shall include but not be limited to Human Immunodeficiency Virus (HIV)
 - (D) Gerontological nursing
- (8) Patient education
- (9) Pharmacology, which shall include:
 - (A) Knowledge of commonly used drugs and their actions
 - (B) Computation of dosages
 - (C) Preparation of medications
 - (D) Principles of administration
- (10) Classifications, treatment programs, and interventions for developmental disabilities.
- (11) Classifications, treatment programs, and interventions for mental disorders, which shall include addictive behaviors and eating disorders.
- (12) Leadership
- (13) Supervision
- (14) Ethics and unethical conduct
- (15) Critical thinking
- (16) Culturally congruent care
- (17) End-of-life care

(e) The following related courses may be taught by additional faculty. Additional faculty are persons who have qualifications to teach in a community college or a state university in California or hold a baccalaureate degree in the field related to the curriculum content taught, or meet the requirement for a vocational credential.

<i>Courses</i>	<i>Maximum Hours of Instruction by Other Professionals Accepted by the Board</i>
Anatomy and Physiology	54
Psychology	54
Pharmacology	54
Nutrition	54
Normal Growth and Development	54

(f) All curricular changes that significantly alter the program philosophy, conceptual framework, content, objectives, or other written documentation as required by Section 2581,

shall be approved by the Board prior to implementation. Proposed curricular changes must be submitted to the Board in final form by the fifteenth day of the second month preceding the month of the Board meeting at which the changes will be considered. Revisions should include:

- (1) Explanation of changes;
- (2) Rationale for proposed revision;
- (3) Description of revised curriculum materials; and
- (4) Changes to behavioral objectives, if applicable.

NOTE: Authority cited: 4504, Business and Professions Code. Reference: Sections 4511, 4515, 4531 and 4532, Business and Professions Code.

Article 7. Continuing Education

Amend Section 2592.3. Course Provider Approval.

~~(a) Providers applying for approval of a continuing education course must submit written documentation which shall include:~~

- ~~(1) A description of the subject matter of the course as it relates to recent developments in the psychiatric technician field or in any area of psychiatric technician practice;~~
- ~~(2) The course objectives;~~
- ~~(3) Method of instruction;~~
- ~~(4) Length of the course, date the course will start, total number of hours in the course and the course location;~~
- ~~(5) Any enrollment restrictions or prerequisites;~~
- ~~(6) Identification of the course instructor's qualifications, as specified in Section 2592.4;~~

~~(b) The Board will issue approval to the provider. A course will not be approved for more than a two year period.~~

~~(c) Any material misrepresentation of fact in the application filed by a continuing education provider shall constitute cause for the Board to withdraw its course approval.~~

- (a) An individual applying for approval as a continuing education course provider must:
 - (1) Complete and submit an application form supplied by the Board entitled, "Application to be a Continuing Education Course Provider for Psychiatric Technicians" (Form 56A-40; revised 09/05), hereby incorporated by reference.
 - (2) The content of all courses of continuing education must be relevant to the practice of psychiatric technicians and must:
 - (A) be related to the scientific knowledge and/or technical, manual skills required for the practice of psychiatric technicians, or
 - (B) be related to direct and/or indirect patient/client care.
 - (C) Learning experiences are expected to enhance the knowledge of the psychiatric technician at a level above that required for licensure.
 - (3) The Board will review one course offering when considering course provider approval. Include the following information for the course submitted for review:

- (A) Identifying information for the name, location and contact of the provider.
- (B) A description of the subject matter of the course as it relates to recent developments in the psychiatric technician field or in any special area of psychiatric technician practice;
- (C) The course objectives;
- (D) Method(s) of instruction;
- (E) Total number of hours in the course and the course location;
- (F) Methods of evaluation:
 - 1. for instructor evaluation of student achievement of course objectives; and
 - 2. for student evaluation of course content and course instructor.
- (G) Course instructor's qualifications, as specified in Section 2592.4.

(b) The Board will issue approval to the provider. A provider will not be approved for more than a two-year period. Following approval by the Board within each two-year period, the provider may offer an unlimited number of continuing education courses.

(c) An approved provider shall have a written and published policy, available on request, which provides information on:

- (1) refunds in cases of non-attendance
- (2) time period for return of fees
- (3) notification if course is canceled

(d) The approved provider is required to accept full responsibility for each and every course, including but not limited to recordkeeping, advertising course content, issuance of certificates and instructor qualifications.

(e) Approved providers shall keep the following records for a period of four years:

- (1) course outlines of each course given
- (2) record of dates and places each course is given
- (3) instructor curriculum vitae or resumes
- (4) names and license numbers of licensed vocational nurses and/or psychiatric technicians who take any course offered by the approved provider and a record of any certificate issued to them.

(f) Provider approval is non-transferable.

(g) Approved providers must notify the board within 30 days of any changes in information that was submitted on the most recent approved application to the board.

(h) Approval of a psychiatric technician continuing education course provider may be withdrawn if the Board later discovers misrepresentation in an advertisement or in any information required by the Board in accordance with this Article.

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Section 4517, Business and Professions Code.

Amend Section 2592.4. Approval of Course Instructors Qualifications.

~~For approval,~~ Instructors of continuing education courses shall meet two of the following:

- (a) Completion of specialized training in the subject matter of the course within two years preceding course approval;

(b) Completion of academic studies related to the subject matter of the course within two years preceding course approval;

(c) Teaching experience in a course with similar subject matter content within the previous two years;

(d) Six months of work experience in the subject matter of the course within the previous three years; or

(e) Experience in the development of academic courses within two years preceding course approval.

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Section 4517, Business and Professions Code.

Article 8. Blood Withdrawal

Amend Section 2593. Blood Withdrawal.

A licensed psychiatric technician applying for certification by the Board to withdraw peripheral venous blood from a patient with a mental illness or developmental disability shall complete and submit an application form supplied by the Board entitled “Application to be Certified in Blood Withdrawal for Psychiatric Technicians” (Form 56C-1; ~~9/98 revised~~ 09/05) hereby incorporated by reference. Applicants may qualify for certification in one of the following ways:

(a) Written verification as submitted to the Board by one of the persons specified in Section 2593.3 that the licensed psychiatric technician is competent in the performance of blood withdrawal procedures according to the subject areas specified in Section 2593.2. Written verification shall be provided on a form entitled “Blood Withdrawal Verification for Psychiatric Technicians” (Form 56C-2; ~~9/98 revised~~ 09/05) hereby incorporated by reference.

(b) Satisfactory completion of a course in blood withdrawal, as defined in Section 2593.2 and taught by an approved course provider as specified in Section 2593.3.

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Section 4502.2, Business and Professions Code

Amend Section 2593.1. Procedure for Certification Course ~~Provider~~ Approval.

(a) A person or institution applying for approval of a certification course in blood withdrawal ~~shall~~ must complete ~~and submit~~ an application form supplied by the Board entitled “Application to be a Certification Course Provider in Blood Withdrawal for Psychiatric Technicians” (Form 56C-3; ~~9/98 revised~~ 09/05) hereby incorporated by reference, ~~that indicates compliance with the course of instruction delineated in Section 2593.2.~~

(b) A blood withdrawal course of instruction ~~shall~~ must be approved by the Board before ~~a course in blood withdrawal~~ it is offered ~~to licensees~~ by the provider.

~~(c)~~ A course will not be approved for more than a two-year period.

~~(e)~~(d) Approval of a psychiatric technician blood withdrawal certification course may be withdrawn if the Board later discovers misrepresentation in an advertisement or in any information required by the Board in accordance with this Article.

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Section 4502.2, Business and Professions Code

Amend Section 2593.2. Approval of Course Content.

(a) A certification course of instruction in blood withdrawal for psychiatric technicians shall be taught by an instructor approved as provided in Section 2593.3; shall have a maximum of 15 students for each instructor for clinical experience; and shall be at least sixteen hours in length, including 10 hours theory and 6 hours clinical experience, including at least 5 individually supervised venipunctures on live human subjects and at least 3 individually supervised capillary blood withdrawals on live human subjects. ~~and shall include, but not be limited to, the following:~~

(1) The theory shall include, but not be limited to, the following:

(A) The requirements contained in Section 4502.2 of the Code necessary for a psychiatric technician to perform blood withdrawal;

(B) Psychological preparation of the patient;

(C) Universal precautions for infection control;

(D) Blood withdrawal;

~~(4)~~(E) Anatomy and physiology pertinent to peripheral venous blood withdrawal.

~~(2)~~(F) Specimen handling:

~~(A)~~ 1. Container and preservative selection;

~~(B)~~ 2. Amount of specimen required;

~~(C)~~ 3. Test requirements, including, but not limited to, acceptable time periods from specimen collection to laboratory processing, temperature requirements, and effect of container motion; and

~~(D)~~ 4. Patient and specimen container identification techniques.

~~(3)~~ (G) Selection of appropriate equipment:

~~(A)~~ 1. Lancet;

~~(B)~~ 2. Syringe;

~~(C)~~ 3. Vacuum tube;

~~(D)~~ 4. Needle (The term "needle" does not include the equipment, methods and procedures used outside of peripheral venous blood withdrawal.); and

~~(E)~~ 5. Safety measures related to equipment.

~~(4)~~ (H) Methods of blood withdrawal:

~~(A)~~ 1. Capillary blood withdrawal; and

~~(B)~~ 2. Venipuncture.

~~(5)~~ (I) Withdrawal site:

~~(A)~~ 1. Selection;

~~(B)~~ 2. Preparation;

~~(C)~~ 3. Technique (including safety measures to protect patients and staff); and

~~(D)~~ 4. Post-procedure care.

~~(6)~~ (J) Sterile technique.

~~(7)~~ (K) Universal and standard precautions for infection control;

~~(8)~~ (L) Possible complications.

- ~~(9) (M) Psychological preparation of the patient.~~
- ~~(10) Practice in peripheral venous blood withdrawal shall include at least 5 successful individually supervised venipunctures on live human subjects and 3 successful individually supervised capillary blood withdrawals on live human subjects.~~
- ~~(b) The course shall consist of 10 hours theory and 6 hours clinical practice.~~
- (b) Blood withdrawal clinical experience must include:
 - (1) Preparation of equipment for blood withdrawal;
 - (2) Safety factors;
 - (3) Choice of withdrawal site;
 - (4) Choice of device for blood withdrawal;
 - (5) Techniques of venipuncture;
 - (6) Skin puncture practice must include instruction in:
 - (A)Preparation of site; and
 - (B)Preparation of equipment.
 - (7) Universal precautions for infection control.
- ~~(c) A course will not be approved for more than a two-year period.~~

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Section 4502.2, Business and Professions Code

Amend Section 2593.3. ~~Qualifications of Blood Withdrawal~~ Approval of Course Instructors.

To be approved by the Board, a certification course in peripheral venous blood withdrawal for licensed psychiatric technicians ~~shall~~ must be taught by one of the following persons:

- ~~(a) A physician and surgeon licensed by the Medical Board of California or the Osteopathic Medical Board of California who within the last previous five years: has had a minimum of 6 months of experience:~~
 - ~~(1) Has had a minimum of 6 months of experience, including Performing blood withdrawal and/or starting and superimposing intravenous fluids in an “organized health care system”; or~~
 - ~~(2) Has had experience Teaching courses in blood withdrawal and/or intravenous therapy.~~
- ~~(b) A nurse licensed by the California Board of Registered Nursing who within the last previous five years has had a minimum of 6 months of experience:~~
 - ~~(1) Has had a minimum of 6 months of experience, in including Performing blood withdrawal and/or starting and superimposing intravenous fluids in an “organized health care system”; or~~
 - ~~(2) Has had experience Teaching courses in blood withdrawal and/or intravenous therapy; or-~~
 - ~~(3) Has met the requirements for faculty of a Registered Nurse, Vocational Nurse or Psychiatric Technician program.~~
- ~~(c) A clinical laboratory scientist (technologist), licensed by the California Department of Health Services who within the last previous five years has had a minimum of 6 months of experience:~~

- (1) Has had a minimum of 6 months of experience in Performing blood withdrawal in an “organized health care system”; or
- (2) Has had experience Tteaching courses in blood withdrawal.

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Section 4502.2, Business and Professions Code

Amend Section 2593.4. Reports to the Board that the Licensee is Eligible for Board-Certification.

(a) The certification course provider in blood withdrawal for licensed psychiatric technicians ~~shall~~ must submit to the Board verification of course completion by filling out section 11 and 12 on Board form entitled, “Application to be Certified in Blood Withdrawal for Psychiatric Technicians” (Form 56C-1; revised 09/05), hereby incorporated by reference., which shall include:

- ~~(1) Course title;~~
- ~~(2) Date of course completion;~~
- ~~(3) Licensee's name, address, telephone number and psychiatric technician license number;~~
- ~~(4) Course number issued by the Board; and~~
- ~~(5) Number of course hours, specified as theory and clinical hours.~~

(b) The certification course provider shall maintain a list of all psychiatric technician licensees who have completed the blood withdrawal certification course within the preceding four years.

(c) A licensed psychiatric technician is deemed to be Board-certified to withdraw peripheral venous blood upon written notification from the Board.

NOTE: Authority cited: Section 4504, Business and Professions Code. Reference: Section 4502.2, Business and Professions Code

March 7, 2007

TERESA BELLO-JONES, J.D., M.S.N., R.N.
Executive Officer